

Job Posting Title:

Partnership Manager, East Bay Energy Watch

Position Summary:

The East Bay Energy Watch (EBEW), a Pacific Gas and Electric Company (PG&E) government / community partnership funded by California utility customers and administered by PG&E under the auspices of the California Public Utilities Commission, seeks a Partnership Manager (or Partnership Management Team - PMT) to provide management, technical, strategic and administrative support to the EBEW Strategic Advisory Committee (SAC) and its subcommittees. The initial term of service would be through 2014 but the contract could be extended to provide services for Program Years 2015 and beyond.

The EBEW is a collaboration between PG&E and local governments, non-profit and for-profit energy service providers in the East Bay dedicated to providing innovative energy efficiency solutions for residents and businesses in communities throughout Alameda and Contra Costa Counties. The SAC is comprised of representatives of the cities and counties served by the EBEW. The PMT would operate under contract to PG&E.

Qualifications:*Minimum Qualifications*

- 5 years dedicated experience in the energy efficiency field
- Experience in developing, managing and/or evaluating ratepayer-funded energy efficiency programs in the PG&E service territory
- Ability to assess energy efficiency program cost effectiveness using the tools that are required by California's regulatory process
- Analytical / data analysis skills
- Demonstrated experience in relationship building / collaboration between government and non-government programs and ability to coordinate with the utility and SAC members
- Demonstrated experience in and understanding of current landscape of markets targeted by EBEW, including small / medium business, municipalities and residential sectors
- Experience in marketing and communications
- Experience with convening a diverse group of stakeholders
- Problem solving skills
- Strategic thinking
- Conflict resolution
- Contract management
- Ability to build, host and maintain a website

Desired Qualifications

- Familiarity with CPUC regulatory process
- Familiarity with EM&V
- Familiarity with energy efficiency markets and technologies (i.e., lighting, refrigeration, HVAC)
- Advocate for innovation

Responsibilities:

- Convening the SAC, facilitating meetings, drafting minutes
- Monitoring and reporting on program performance
- Providing strategic and technical guidance on existing and proposed initiatives, including budget allocations and goals, including time-sensitive recommendations to the SAC as conditions change
- Recommending changes to rebate levels, measures and other program rules to maximize program effectiveness
- Preparing program proposals in coordination with existing and prospective energy efficiency service providers
- Preparing EBEW marketing materials
- Maintaining EBEW website
- Preparing other informational materials, including a monthly newsletter
- Coordinating relations amongst PG&E program managers, service providers and PG&E field staff, as needed

Application Materials:

- Cover Letter
- Resume
- 3 Professional References
- Excerpt of work product or link to work product from at least one of the following areas: energy efficiency program reporting, energy efficiency program proposal
- Responses to the following questions:
 - Describe your experience in developing an EE program, please include your greatest achievement, greatest challenge and what you would have done differently (250 words or less).
 - Where do you see EBEW going in the next 2 years, 5 years and 10 years? (250 words or less).

Application Instructions:

Please submit all application materials to Naila Ahmed via email at naila.ahmed@pge.com by COB Friday, May 9, 2014.

Please direct any questions regarding this application to Naila Ahmed via email at naila.ahmed@pge.com.

Employment Type:

Contract with PG&E, through December 2014

Schedule:

TBD

Location:

Flexible